

List of Documents to be submitted for HT Solar Rooftop Net Metering Agreement (Captive use)	
Sr. No.	Description
Please mention Mobile no. & Email ID of HT Consumer on file for Communication	
1	Net Metering Agreement Draft on Rs. 300/- stamp paper (Green legal paper). Already sign copy of agreement is not allowed.
2	GEDA Registration Letter & application form
3	Authority letter i. If Limited, Private Limited, LLP company then certified true copy of resolution on company original letter head signed by either company secretary or director of the company / Power of attorney. ii. If partnership firm, authority letter on Rs. 300/- stamp paper duly notarized and signed by all partners. iii. If proprietary firm, documentary proof of proprietorship.
4	Authorized person's PAN Card & Aadhaar Card copy – self attested & Photo ID Proof copy of 2 witnesses self-attested (i.e. Aadhaar Card - Duly Signed)
5	Latest HT Consumer Electricity Bill Copy & Bill payment receipt
6	Copy of Grid connectivity estimate and Payment Receipt
7	Chief Electrical Inspector's (CEI) Electrical Installation Approval – with digitally sign verified (Inverter capacity is equal to or less than registered (AC) Capacity at GEDA)
8	Chief Electrical Inspector's (CEI) Drawing Approval – with digital sign verified. If DG set exist at HT consumer premises submit CEI approval of DG set. Copy of Test Inspection application form upload at CEI Portal along with self-attested Pan card copy of Electrical contractor owner, Electrical supervisor & HT consumer's representative
9	All CEI approved drawings duly Signed & Stamped by Empanelled solar agency owner & Electrical supervisor by mentioning License number and <u>Undertaking of CEI approved drawing on Rs.300/- notarized stamp duly sign by HT consumer</u>
10	Government Electrical Contractor License of Empanelled solar agency & Electrical supervisor along with competency certificate. Electrical contractor license permit letter showing Empanelled solar agency & Electrical supervisor name, license number & validity or GST certificate of Empanelled solar agency
11	Testing report of HT Bidirectional meter or ABT Meter (Main + Check), LT Solar Generation meter & LT CT from Hi-tech lab of Discom or any other NABL approved Laboratory
12	Latest Premises Ownership Document (i.e copy of NA permission / Index copy / 7/12, 8-A not later than 6 month), latest tax receipt copy. Submit copy of Memorandum of Article / latest company master data / Partnership deed
13	For Solar rooftop project having capacity 500kw AC or more, registration on E-gen portal https://egen.cea.gov.in required as per CEA (Technical Standard for Connectivity of Distributed Generation Resources) Amendment Regulation, 2019, Notified on Dtd:- 6 february 2019, Clause No. 8.14
14	In case of Hospital / School / Education institution / Cinema submit Fire safety certificate approval & if HT consumer having Multi-storeyed building more than 15 meter height submit CEI permission letter of electrical installation as per regulation 38 of Central Electricity Authority (CEA) notification dtd.08/06/2023 (Measures relating to Safety and Electric supply) Regulation, 2010
Note :	
1	Submit 2 copies of file (1 Original + 1 Xerox) for execution of Net metering agreement
2	Communication address : Superintending Engineer (DSM Cell), 4th floor, MGVCL Corporate Office, Race Course, Vadodara - 390007
3	Company authorized signatory stamp & round stamp (Required at the time of agreement)
4	After examination of supportive documents with file if any further documents required it shall be furnished
5	After scrutinizing the complete file, date of agreement signing will be communicated